

Headquarters
U.S. Army Armor Center and Fort Knox
Fort Knox, Kentucky 40121-5000
12 July 1996

Installations

INTERIOR GUARD DUTY

Summary. This regulation prescribes policies and responsibilities for the performance of interior guard duty for the protection and security of government property.

Applicability. This regulation applies to all major subordinate commands, directorates and staff offices/departments, this headquarters, and Partners in Excellence.

Suggested Improvements. The proponent of this regulation is the Provost Marshal Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to CDR, USAARMC and Fort Knox, ATTN: ATZK-PM.

Supplementation. Major subordinate commanders are authorized to supplement this regulation to satisfy interior guard requirements for which they are responsible. One copy of each supplement issued will be supplied this headquarters, ATTN: ATZK-PM.

1. References:

a. AR 190-11, 30 Sep 93, Physical Security of Arms, Ammunition, and Explosives.

b. AR 190-14, 12 Mar 93, Carrying of Firearms and Use of Force for Law Enforcement and Security Duties.

c. AR 190-51, 30 Sep 93, Security of Unclassified Army Property (Sensitive and Nonsensitive).

d. AR 210-10, 12 Sep 77, Administration.

e. FM 22-6, 17 Sep 91, Guard Duty.

f. U.S. Army Armor Center and Fort Knox Installation Physical Security Plan.

2. Objective. To assist commanders, Partners in Excellence, and directorate staff agencies to protect and safeguard government property.

xThis regulation supersedes USAARMC Reg 210-17, 19 Jan 83.

3. Explanation of Terms.

a. Installation Guard Posts. Those guard posts designated by the Commanding General which provide security for mission essential installation activities/facilities.

b. Unit Guard Posts. Those guard posts designated by commanders which provide security for individual activities/facilities.

c. Temporary Guard Posts. Those guard posts designated by the Commanding General which provide security for mission essential installation activities/facilities for short periods of time.

d. Armed Guard. A guard equipped with a firearm and ammunition. When armed guards are not required by regulation, they will be armed only when authorized by the Commanding General.

e. Officer of the Guard (OG). The OG shall be a company grade officer (O1-O3) or a warrant officer in the grade WO1-CW3 designated by duty roster to perform those duties outlined in appendix A. The OGs shall be empowered as a disinterested officer to conduct investigations of incidents occurring during their tour of duty, but do not individually have the authority to order searches of the persons or their property during the investigation.

f. Sergeant of the Guard (SOG). The SOG shall be a noncommissioned officer (NCO) designated by duty roster to perform those duties outlined in appendix C. They may also be, if no officer has been detailed, the Officer of the Guard.

g. Assistant Sergeant of the Guard (ASOG). The ASOG shall be a corporal or E-4, designated by duty roster to assist the SOGs in the execution of their duties.

4. Responsibilities.

a. The Commanding General is responsible for:

(1) The protection and security of government property on the installation.

(2) Establishing installation guard posts and designating temporary guard posts.

(3) Approving the use of armed guards.

b. Each commander is directly responsible for the control and safeguarding of all supplies and equipment under, arriving, and departing their command.

c. Subordinate commanders will:

(1) Exercise command supervision of and provide for a guard force to secure and protect government property and man installation guard posts for assigned facilities.

(2) Be prepared to provide additional guards to man designated temporary guard posts.

(3) Provide security for those joint use facilities that DPW designates propriety for.

(4) Nothing in this regulation should be interpreted to preclude subordinate commanders from establishing unit guard posts on those facilities/materials they are responsible for safeguarding.

(5) Aircraft commanders and crews are responsible for providing security for their aircraft. If they are incapable of providing the required security, the airfield commander/manager must be notified.

(6) The airfield commander/manager is responsible for making appropriate requests for guard support when such requirements are needed under the conditions described in AR 190-51, paragraph 3-3 and 3-18.

d. Directorate staffs and Partners in Excellence are responsible for:

(1) Submitting requests and justifying the need for installation guard posts.

(2) Annually reviewing installation guard post requirements for facilities or areas under their responsibility.

(3) Coordinating with the major subordinate commanders providing the guard force that protects their facilities/areas to ensure that special requirements are met.

(4) Providing the major subordinate commanders a current roster of personnel authorized access to the area(s) provided protection.

e. The Provost Marshal will:

(1) Review requirements for installation and temporary guard posts.

(2) Review installation guard area plans of major subordinate commanders, and prepare/revise special guard orders and standard operating procedures for guards for the Muldraugh Ammunition Storage Area.

(3) Conduct periodic inspections of all installation guard posts.

(4) Make recommendations to the Commanding General and subordinate commanders on the establishment or removal of guard posts as the conditions indicate.

(5) Review and recommend facilities to be upgraded, to reduce guard requirements as a part of the physical security planning process.

5. Guard Personnel Requirements.

a. Guard personnel should not be selected from the following categories:

(1) Individuals who are pending or awaiting final disposition of judicial action.

(2) Individuals who are being separated from the service under other than honorable conditions.

(3) Individuals who have been medically diagnosed as chronic alcoholic or drug abusers and formally enrolled in the Fort Knox Alcohol and Drug Abuse Preventive Control Program.

(4) Persons who have proven to be emotionally unstable or whose behavior indicates that their possession of firearms or dangerous weapons would be unwise.

b. Guard personnel armed with shotguns will complete familiarization firing and those armed with other weapons will be qualified with that assigned weapon. All guard personnel will be briefed on weapons safety and operational procedures. The carrying of privately-owned weapons while performing official duties is prohibited.

6. Request for Guard Post(s). Submission of requests to G3/DPTM, ATTN: ATZK-PTP-B, for installation or temporary guard posts will be made 90 duty days before the date required (unless extenuating circumstances exist) and will include:

a. Location(s) of proposed guard post.

b. Number of guards required.

c. Period of time.

d. Special requirements.

e. Justification.

7. Use of Firearms. Use of firearms will be in accordance with AR 190-14.

8. Firearms/Ammunition.

a. Repeat of paragraph 5.d.

b. Weapons safety precautions will be enforced at all times.

c. Guards are responsible for protecting their firearms/ammunition from loss, damage, or unauthorized use.

d. Guards with firearms will follow security precautions and carry ammunition as indicated below:

(1) M9, 9mm pistol.

(a) The pistol will be kept holstered and secured by means of a lanyard secured at one end to the butt of the weapon and the other end to the pistol belt.

(b) Magazine(s) will be carried in the ammunition pouch attached to the pistol belt.

(c) Ammunition will be carried in the weapon, but not chambered.

(2) M16A2 rifle and 12-gauge shotgun.

(a) Weapons will be carried at sling or port arms and placed on "safe" while on duty. Weapons will not be put down or left unattended.

(b) Ammunition for each weapon will be carried in the weapon but not chambered.

e. Guard will use weapons only as a last resort. Procedures which must be strictly adhered to are:

(1) Never chamber a round and disengage the safety on the weapon unless a clear need to do so exists.

(2) Immediately unload, clear, and place the weapon on "safe" when the need to have a loaded weapon no longer exists.

11. Muldraugh Ammunition Storage Area (MASA). The guards at this activity are protecting ammunition and explosives, and have specific guard orders and standard operating procedures (SOP) to apply to the specific 24-hour requirements of the MASA guard posts. Any portion of this regulation not addressed in the guard orders or SOP will apply.

Appendix A
Duties of the Officer of the Guard

1. The Officer of the Guard (OG) is responsible for the implementation and execution of all tasks required by this regulation and FM 22-6.

2. The following tasks will be performed by the OG and will not be delegated:

a. Inspect the guards at guard mount and ensure that the guards:

(1) Are in proper uniform and have the proper arms and equipment.

(2) Are briefed on their duties and guard procedures. See Challenging Procedures at appendix C.

(3) Understand the use of deadly force.

b. Modify the length of reliefs commensurate with weather conditions, but not to exceed 4 hours per relief with a guard composition of two reliefs; or not to exceed 2 hours per relief with a guard composition of three reliefs.

c. Conduct an inspection of each guard post at least once before and after 2400.

d. As a disinterested investigating officer, the OG will:

(1) Conduct a preliminary investigation of any misconduct of members of the guard force, and prepare a report detailing the incident and actions of the OG, i.e., relief from duty, verbal reprimand, etc. Report will contain any recommendations for further action. The report and any attachments will be completed and turned in to the major subordinate commander responsible for the guard no later than 1200 the next duty day.

(2) Incidents involving missing weapons/ammunition, use of force, discharge of firearms, dispatch of reaction force, damage or destruction of government property, or any other criminal offense will be reported immediately to the Military Police, followed by notification of the appropriate chain of command. The OG does not have the authority to conduct or authorize searches of individuals or their property, other than the removal of weapons. Suspects will be kept under close observation pending arrival of Military Police.

e. Turn over person(s) detained by the guard force to the Military Police.

Appendix B

Duties of the Sergeant of the Guard

1. The Sergeant of the Guard (SOG) will assist the OG in implementation and execution of all tasks required by this regulation and FM 22-6.

2. The following tasks will be performed by the SOG as applicable:

a. Before guard mount, the guards will be briefed or inspected on the following:

(1) Assigned duties and responsibilities during tour of duty.

(2) Proper uniform, arms, equipment.

(3) Content and meaning of General and Special orders.

(4) Physical security of arms and ammunition.

(5) Sequence of events during tour of duty.

b. Duties:

(1) Cause the assistant SOG to make a reconnaissance of each guard post before posting the first reliefs to ensure that the guard orders are current and accurate.

(2) Draw radios from the supporting unit and maintain communication with the guards.

(3) Maintain accountability of arms and ammunition. A serial number inventory will be conducted at guard mount and before releasing the guards. A physical count of arms and ammunition will be made before and after each relief change.

(4) Ensure that each guard post is inspected at least once during each tour of duty and logged in the Duty Journal.

(5) Ensure that roving guards cover their assigned areas of responsibility.

Appendix C
Challenging Procedures

1. The following procedure is to be used for challenging individuals walking on or near the guard post:

a. When an individual begins to approach the guard post, the guard will come to port arms and call "HALT" in a clear, forceful voice. If the individual fails to halt and presents a REAL THREAT, i.e., that threat which endangers life or exposes the guard or others to grievous bodily harm, the guard will chamber a round, but only when all lesser degrees of force have been exhausted per AR 190-14. If the individuals fail to halt after they have been ordered to do so two times, and if the individuals present a REAL THREAT endangering the life or exposes the guard or others to grievous bodily harm, deadly force may be used. When a firearm is used, it will be fired with the intent of rendering that person at whom it is fired incapable of continuing the activity or course of behavior prompting the individual to shoot. Shots will NOT be fired if they are likely to endanger the safety of innocent bystanders.

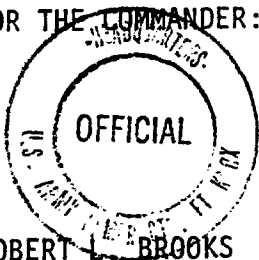
b. Once the individual has halted, the guard will ask "WHO GOES THERE?" The individual will verbally identify himself, i.e., Major Blank, FOD." The guard will then ask the individual to "STATE YOUR BUSINESS" (example of a reply is "I am here to inspect the guard post.")

c. The guard will instruct the individual to "ADVANCE TO BE RECOGNIZED." Sentry will not permit individuals to advance to closer than 2 meters before calling "HALT." At this time, the guard will instruct the individual to "PLACE YOUR IDENTIFICATION CARD ON THE GROUND AND STEP BACK SIX PACES." The guard will then pick up the identification card while maintaining visual contact with the individual. If two or more individuals approach the guard post, the guard will instruct them to turn around before picking up the identification cards. When the identification card(s) has (have) been retrieved by the sentry, they will match the photo with the individual(s) being challenged. An additional verification can be made by asking the individual several questions concerning the information on the identification card.

d. If there is any doubt as to the individual's identity, the guard will detain the individual and notify the officer/sergeant of the guard. When the guard is satisfied as to the identity of the individual, they will formally recognize the individual, i.e., "Major Blank, FOD, recognized, sir." If the individual is an officer, render the appropriate military courtesy.

2. The above procedures shall be placed in all special orders/guard instructions.

FOR THE COMMANDER:



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